



Joshua W. Murfree, Jr. Ph.D.
DOUGHERTY COUNTY SCHOOL SYSTEM
"Educational Achievement Beyond All Expectations"

Schedule Request Form
Dr. Joshua W. Murfree, Jr. Superintendent of Schools
Please complete form, print and fax form to 229-431-1276.

Request date:

Event name:

Organization sponsoring event:

Event date:

Event location:

Address:

Purpose of event:

Event contact name:

Position:

Phone:

Alternate/cell:

Email address:

Media relations contact:

Type of event:

Attire:

Role of the Superintendent at the event:

Length of speech:

PowerPoint:

Yes

No

A/V equipment available for presentation:

Details about the group/audience that would be helpful to the Superintendent (i.e., background of the organization, audience interests, organization's web site):

List key issues of importance to the organization and/or specific issues that the group would like the Superintendent to address:

Officials or special guests attending:

Expected number of attendees:

Media to attend:

Yes

No

Others who will be speaking (include names and titles):

If the Superintendent cannot attend, would you like another DCSS representative to attend/speak?

Other event notes: